

Fire District No. 3

TOWNSHIP OF HANOVER, COUNTY OF MORRIS

JUNE 3, 2021

RESOLUTION AUTHORIZING DESTRUCTION OF CERTAIN RECORDS

RESOLUTION 21-06-03-58

WHEREAS, the State of New Jersey State Records Committee promulgates rules and regulations for the retention and storage, as well as procedures for the destruction of certain governmental records, and

WHEREAS, said Records Committee **Schedule M180000-002** establishes guidelines for retention and destruction of records maintained by Fire Departments, and

WHEREAS, the District has identified records which, by guidance, are eligible for destruction, and

WHEREAS, the District is desirous of arranging for the destruction of said records.

NOW THEREFORE BE IT RESOLVED, by the Commissioners of Fire District No. 3, Township of Hanover, County of Morris, New Jersey, as follows:

1. Application shall be made through the State ARTEMIS system for permission to destroy certain records as described in Attachment A to be affixed hereto, and
2. Consistent with State guidance, said records shall be destroyed by a recognized vendor, and
3. A recognized vendor shall v=be employed in the destruction of said records, and
4. All records consistent with said processes shall be filed accordingly.

It is hereby certified that this resolution is adopted by the Board of Fire Commissioners on this 3rd day of **June, 2021**.

Steven J. Cornine, Secretary

Fire District No. 3

TOWNSHIP OF HANOVER, COUNTY OF MORRIS

Certification

I, **Steven J. Cornine**, Secretary of the Board of Fire Commissioners of Fire District No. 3, Township of Hanover, County of Morris, State of New Jersey, hereby certify that the Commissioners at a meeting held on the 3rd day of **June, 2021** duly adopted the attached resolution;

21-06-03-58 RESOLUTION AUTHORIZING DESTRUCTION OF CERTAIN GOVERNMENTAL RECORDS

This resolution was introduced by Commissioner:

Cornine **Davidson** **DeSimone** **Dugan, Jr.** **O'Hare**

and was seconded by Commissioner

Cornine **Davidson** **DeSimone** **Dugan, Jr.** **O'Hare**

Record of the Vote

	Cornine	Davidson	DeSimone	Dugan, Jr.	O'Hare
Yes	X		X	X	X
No					
Abstain					
Absent		X			

Steven J. Cornine, Secretary